# ASSISTED INSTRUMENT PURCHASE SCHEME

# **Application Procedure**

#### Parent or Guardian:

- 1. Make your choice of instrument, we are happy to assist in this. This can be in store or from our selection on-line.
- 2. Print off and complete a copy of this application form and e-mail or fax it to us. We will confirm the details and price with you.
- 3. Take it to the school with payment in full for the 'ex-VAT' price. Please check with the School bursar to whom the cheque should be made payable.
- 4. Once payment has been cleared, the School will order the instrument from us for delivery to them.
- 5. When the instrument has been received by the school, you will be contacted to collect it.
- 6. On receipt of the instrument, the ownership of the goods will be transferred to the parent.
- 7. Following the transfer of the instrument, all guarantee rights transfer to the parent and subsequent enquiries should be directed to Heritage Music / Caswell's.
- 8. The scheme is operated on a non-profit making basis. The school may however levy their administrative costs.

### **Details**

Name of Parent/Guardian
Address
Postcode
Tel. No. Home
Tel. No. Work
Name of child
Name of Instrument Teacher

Selected Instrument
Instrument Make
Instrument Model
Supplier: Heritage Music / Caswell's (contact details below)
Instrument Price Ex-VAT £
Instrument Price Incl VAT £
Administration Charge (if applicable) £
Delivery charge £ (Small instrument £5.95/Cello £16.95)
Total Amount Due £

## Parent's Declaration

I declare that to the best of my knowledge the information given above is correct and I agree to comply with the conditions of the Assisted Instrument Purchase Scheme.

Parent's/ Guardian's signature ...... Date ......



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**Caswell's Strings** Tel: 01280 707140 Fax: 01280 707142 sales@caswellsstrings.com

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